

How to Add a New Truck to Energy Force

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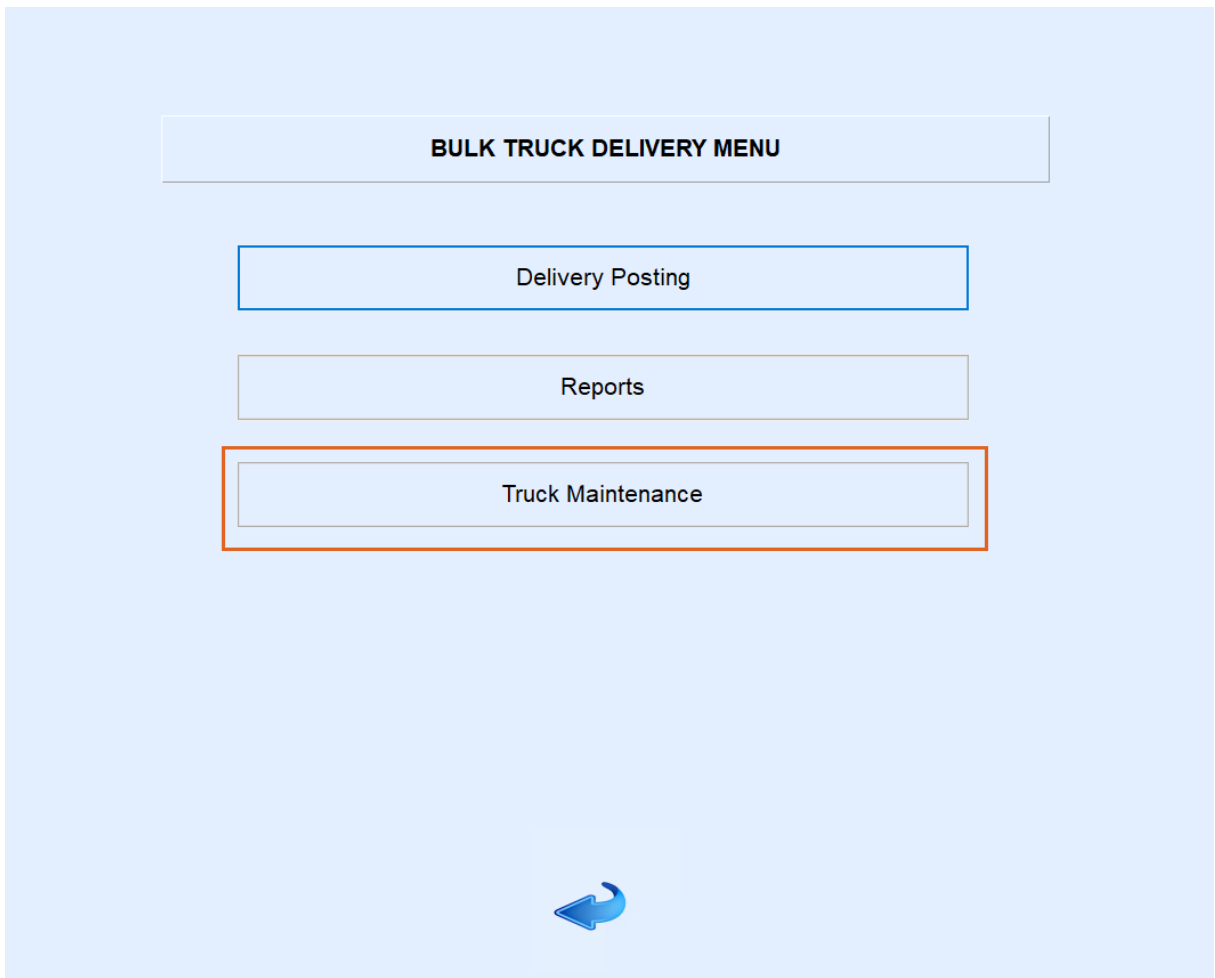
Note: This information must be set up in Energy Force before the truck can be used to make deliveries.

1. From the Master Menu, select **Bulk Truck Delivery**.

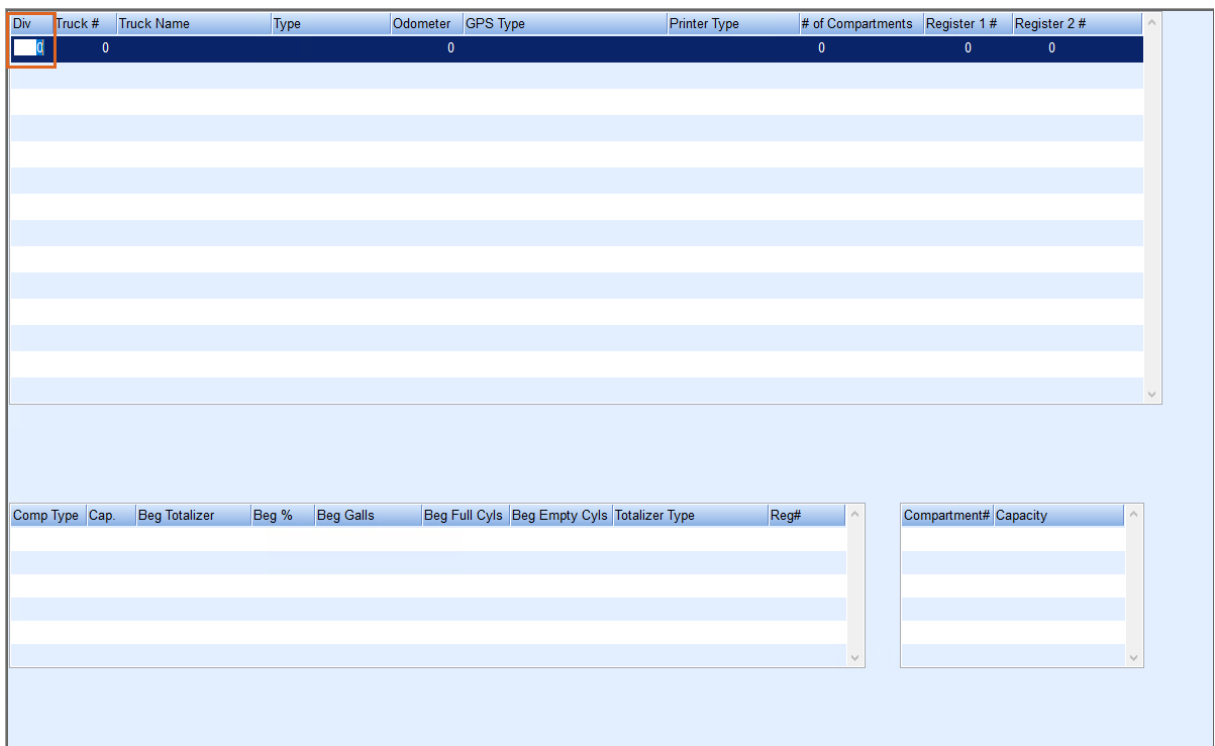
The screenshot shows the Energy Force Master Menu interface. At the top, the Energy Force logo is displayed with the tagline "FUELING INNOVATION AND GROWTH". Below the logo is a grid of menu options. The "Bulk Truck Delivery" option is highlighted with an orange border. At the bottom of the interface, there is a version number "Version 17.270 03/20/2024" and a table with columns for "Div#", "DD Region", "Read Date", "DD Read", "Last Year", and "Last DD Read". A small "ES" logo is visible in the bottom right corner.

Div#	DD Region	Read Date	DD Read	Last Year	Last DD Read

2. Then select **Truck Maintenance**.



3. On the *Energy Track Truck Maintenance* window, press **CTRL+C**. Optionally select a truck and press **CTRL+M** to make any necessary changes.
4. Enter the *Division* for the Bulk Delivery Truck



5. In the *Truck #* field, enter a unique identifier. This can be up to six numeric characters.

Div	Truck #	Truck Name	Type	Odometer	GPS Type	Printer Type	# of Compartments	Register 1 #	Register 2 #
1	84	Cylinder	Cylinder	0		3" Printer	3	1	0
1	250	BULK OIL TRUCK	Fuel	0		Blaster	8	1	2
1	497	FREIGHTLINER	Fuel	0		Blaster	5	1	2
1	877	Kenworth 88	Bulk Gas	0		Blaster	1	1	0
1	1111	cylinder	Cylinder	0			3	1	0
1	12345	16 Freightliner	Bulk Gas	0		Blaster	1	1	0
1	123456			0			0	0	0

Comp Type	Cap.	Beg Totalizer	Beg %	Beg Galls	Beg Full Cyls	Beg Empty Cyls	Totalizer Type	Reg#
P	5000	0.0	0	0.0	0	0		0

Compartment#	Capacity

15. In the *Beg Totalizer* box, enter the beginning totalizer for the truck.
Note: If the truck has more than one compartment, add a second line with that information.
16. In the *Beg %* box, enter the beginning percentage in the truck compartment.
17. Enter the beginning gallons in the truck compartment in the *Beg Gallons* field.
18. In the *Beg Full Cyls* field, enter the number of full cylinders on the truck.
19. In the *Beg Empty Cyls* field, enter the number of empty cylinders on the truck.
20. Select the *Totalizer Type* from the drop-down. Choose *X* for no register, *0* for mechanical, *5* for EMH500, *L* for Liquid Controls, *M* for Midcom 8000, or *S* for Smartlink.
Note: If the truck has more than one compartment, add a second line with that information.

Div	Truck #	Truck Name	Type	Odometer	GPS Type	Printer Type	# of Compartments	Register 1 #	Register 2 #
1	84	Cylinder	Cylinder	0		3" Printer	3	1	0
1	250	BULK OIL TRUCK	Fuel	0		Blaster	8	1	2
1	497	FREIGHTLINER	Fuel	0		Blaster	5	1	2
1	877	Kenworth 88	Bulk Gas	0		Blaster	1	1	0
1	1111	cylinder	Cylinder	0			3	1	0
1	12345	16 Freightliner	Bulk Gas	0		Blaster	1	1	0
1	123456			0			0	0	0

Comp Type	Cap.	Beg Totalizer	Beg %	Beg Galls	Beg Full Cyls	Beg Empty Cyls	Totalizer Type	Reg#
P	5000	0.0	0	0.0	0	0	<ul style="list-style-type: none"> X No Register 0 Mechanical 5 EMH500 L LC Q LCR IQ S Smartlink 8 E4000 A EMH Preset B LCR Preset E ECount T TCS 3000 	0

Compartment#	Capacity

21. In the *Reg#* field, enter the number of the register mounted on the truck.

Note: If the truck has more than one register, add a second line with that information and make register #2.

Div	Truck #	Truck Name	Type	Odometer	GPS Type	Printer Type	# of Compartments	Register 1 #	Register 2 #
1	84	Cylinder	Cylinder	0		3" Printer	3	1	0
1	250	BULK OIL TRUCK	Fuel	0		Blaster	8	1	2
1	497	FREIGHTLINER	Fuel	0		Blaster	5	1	2
1	877	Kenworth 88	Bulk Gas	0		Blaster	1	1	0
1	1111	cylinder	Cylinder	0			3	1	0
1	12345	16 Freightliner	Bulk Gas	0		Blaster	1	1	0
1	123456			0			0	0	0

Comp Type	Cap.	Beg Totalizer	Beg %	Beg Galls	Beg Full Cyls	Beg Empty Cyls	Totalizer Type	Reg#
P	5000	0.0	0	0.0	0	0		1

Compartment#	Capacity

22. In the *Compartment #* field, enter the compartment number.

Note: If the truck has more than one compartment, add a second line with that information.

Div	Truck #	Truck Name	Type	Odometer	GPS Type	Printer Type	# of Compartments	Register 1 #	Register 2 #
1	84	Cylinder	Cylinder	0		3" Printer	3	1	0
1	250	BULK OIL TRUCK	Fuel	0		Blaster	8	1	2
1	497	FREIGHTLINER	Fuel	0		Blaster	5	1	2
1	877	Kenworth 88	Bulk Gas	0		Blaster	1	1	0
1	1111	cylinder	Cylinder	0			3	1	0
1	12345	16 Freightliner	Bulk Gas	0		Blaster	1	1	0
1	123456			0			0	0	0

Comp Type	Cap.	Beg Totalizer	Beg %	Beg Galls	Beg Full Cyls	Beg Empty Cyls	Totalizer Type	Reg#
P	5000	0.0	0	0.0	0	0		1

Compartment#	Capacity
1	0.0

23. Enter the size of the compartment in the *Capacity* field.

Note: For Propane, this will be the overall capacity. For refined fuels, it will be the capacity for each truck compartment. If the truck has more than one compartment, add a second line with that information.

Div	Truck #	Truck Name	Type	Odometer	GPS Type	Printer Type	# of Compartments	Register 1 #	Register 2 #
1	84	Cylinder	Cylinder	0		3" Printer	3	1	0
1	250	BULK OIL TRUCK	Fuel	0		Blaster	8	1	2
1	497	FREIGHTLINER	Fuel	0		Blaster	5	1	2
1	877	Kenworth 88	Bulk Gas	0		Blaster	1	1	0
1	1111	cylinder	Cylinder	0			3	1	0
1	12345	16 Freightliner	Bulk Gas	0		Blaster	1	1	0
1	123456			0			0	0	0

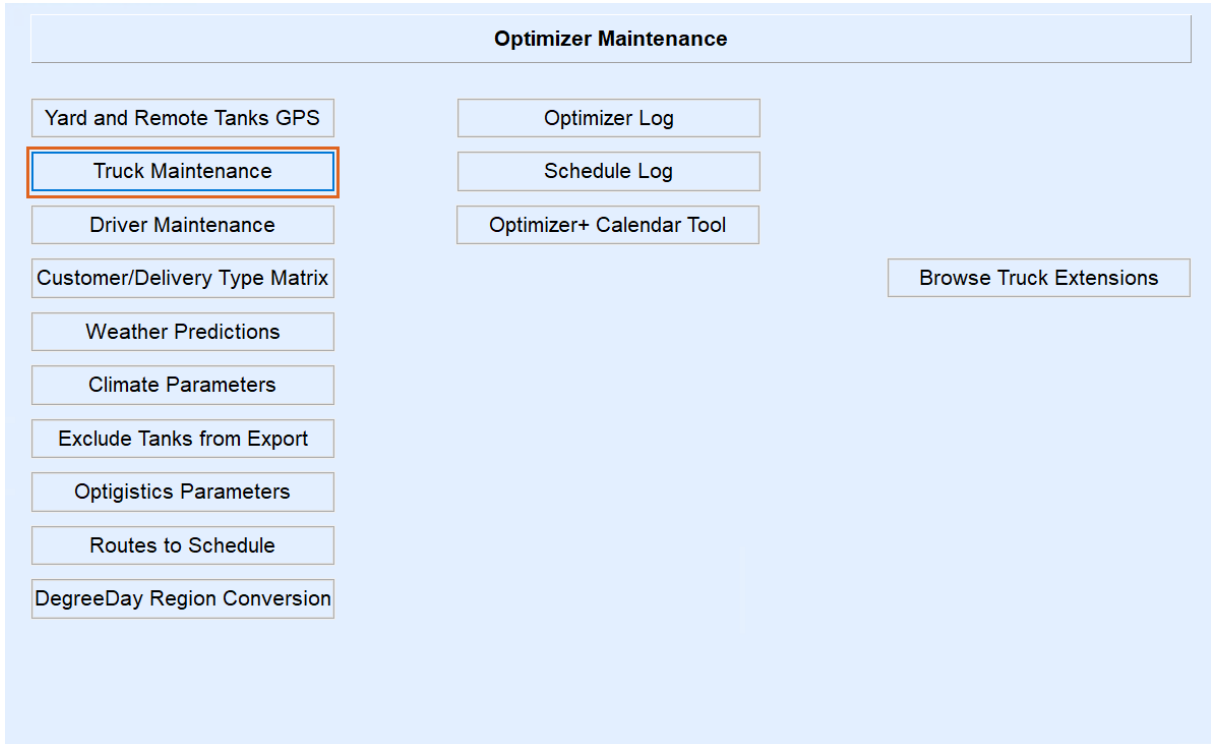
Comp Type	Cap.	Beg Totalizer	Beg %	Beg Galls	Beg Full Cyls	Beg Empty Cyls	Totalizer Type	Reg#
P	5000	0.0	0	0.0	0	0		1

Compartment#	Capacity
1	1500

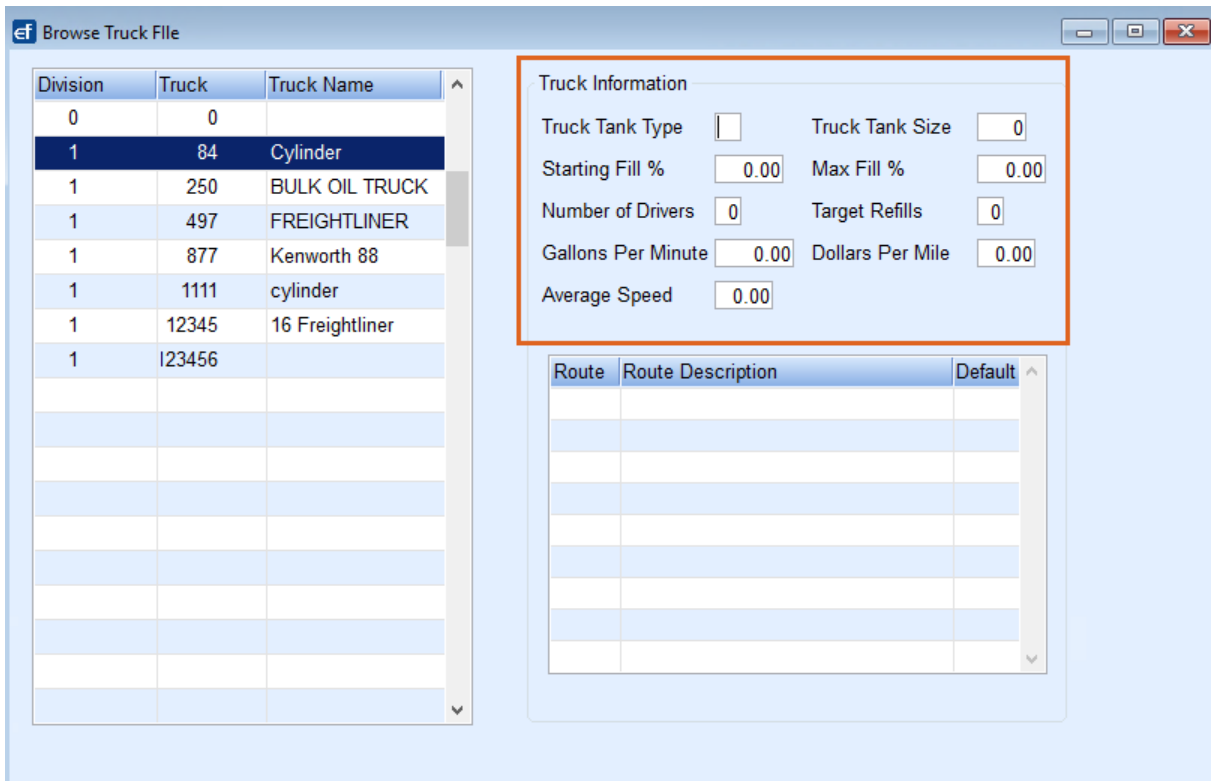
24. Press **Ctrl+Q** to save the information entered.

Once the truck has been added to Energy Force, add the rest of the information into the *Truck Maintenance* screen in Optimizer if using Optimizer.

1. Navigate to Optimizer and then to **Truck Maintenance**.



2. Once there, select the Truck and enter *Modify (Ctrl+M)* mode, and fill in the following: *Truck Tank Type, Truck Tank Size, Max Fill %, Number of Drivers, Target Refills, Gallons Per Minute, Dollars Per Mile, and Average Speed.*



3. Select **Save**.