

# Multi-Delivery Including Split Tank

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Multi Deliveries can be made to tanks with or without splits. EnergyTrack groups the non-split deliveries onto one Invoice and creates separate Invoices for each delivery that involves a split. The first Invoice screen will have all of the non split deliveries and once that Invoice is processed the driver will be taken back to the Invoice to process the split delivery. This process repeats until all splits have been invoiced.

**Example:** The customer has four tanks, two with splits and two without splits.

The image displays four screenshots of the EnergyTrack software interface, arranged in a 2x2 grid. Each screenshot shows a customer's delivery details and a specific tank's information. The 'Split' button is highlighted in red in each 'Other Info' section.

**Top-Left Screenshot: Tank RRN 5277**

- Customer: HAAG,DAX (129760)
- Phone: (343)109-5824
- Limit: \$1.00
- Current: \$2,201.73
- Past Due: \$0.00
- Total: \$2,201.73
- Terms: Due the 15th
- Tank: RRN5277 (DD, S1 T1, 1016.60)
- Tank RRN 5277: 1226 Boyer Via, CANOVA, SD. Product: FIELDMASTER DIESEL, Price: \$2,950.00. Route: AFD, Location: BROWNSBURG.

**Top-Right Screenshot: Tank RRN 5278**

- Customer: HAAG,DAX (129760)
- Phone: (343)109-5824
- Limit: \$1.00
- Current: \$2,201.73
- Past Due: \$0.00
- Total: \$2,201.73
- Terms: Due the 15th
- Tank: RRN5278 (DD, S1 T2, 567.90)
- Tank RRN 5278: 8083 Lockman Locks, CANOVA, SD. Product: FIELDMASTER DIESEL, Price: \$2,950.00. Route: AFD, Location: BROWNSBURG.

**Bottom-Left Screenshot: Tank RRN 1520**

- Customer: HAAG,DAX (129760)
- Phone: (343)109-5824
- Limit: \$1.00
- Current: \$2,201.73
- Past Due: \$0.00
- Total: \$2,201.73
- Terms: Due the 15th
- Tank: RRN1520 (DD, 999.00)
- Tank RRN 1520: 3992 Fisher Lodge, CANOVA, SD. Product: #1 DYED AG DIESEL, Price: \$3,200.00. Route: AVON RF, Location: AVON.

**Bottom-Right Screenshot: Tank RRN 5279**

- Customer: HAAG,DAX (129760)
- Phone: (343)109-5824
- Limit: \$1.00
- Current: \$2,201.73
- Past Due: \$0.00
- Total: \$2,201.73
- Terms: Due the 15th
- Tank: RRN5279 (G, S1 T3, 540.80)
- Tank RRN 5279: 79066 Ofelia Parks, CANOVA, SD. Product: UNLEADED GAS, Price: \$3.0000. Route: AFD, Location: BROWNSBURG.

## Multi Delivery to all Four Tanks

## PLEASE ASSIGN TANKS AND COMPARTMENTS

Customer: **HAAG,DAX**

Meter/Sale/Gal	Tank/Name/Size	Compartment	Contract#
250.0	DD/S1 T1/1016.60	2	Tanks with splits
250.0	DD/S1 T2/567.90	2	
250.0	DD//999.00	4	Tanks with no splits
250.0	G/S1 T3/540.80	3	

Memo:

1 CD

2 DD

3 G

4 DD

5 CD

Finished Assigning
Clear
Back

### Invoice Non-Split Deliveries

- The first *Invoice* screen includes the deliveries to all tanks with no splits.

**Customer# 129760**  
**HAAG,DAX**

Contract# **No Contract**      Split Bill?

Serial# **RRN1520**      Splits

Tank Name

Tank Size **999.00**

Product  **#1 DYED AG DIESEL**

Choose

Gals/Qty

PO#

**Additional Info**

Special Instructions

Directions

Call In Comment

Price	Line Amount	Line Tax	Line Total	Invoice Total	Start%	End%
3.2000	800.0000	0.00	800.0000	\$1,550.00	74	99

Qty	Unit Price	Description	
250.00	3.2000	#1 DYED AG DIESEL	<span style="font-size: 2em;">^</span> <span style="font-size: 2em;">v</span>
250.00	3.0000	UNLEADED GAS	

Remove

Add

Remove Tax

Payment

Out Of Gas

Discount

Preview Invoice

Finalize Invoice

- The Driver will be taken through finishing the first Invoice, confirming delivery and printing.
- Invoice all non-split deliveries.

SKY COOPERATIVE - AVON  
879 PENNY PARKWAY  
AVON, SD 57366-

(800)783-8580

Customer# 129760

HAAG,DAX  
218 GULGOWSKI LOAF  
PURDYLAND, SC 09803-  
(343)109-5824

Delivery Address:  
3992 Fisher Lodge CANOVA, SD  
Driver: SHANE STARK

Invoice #: 174

Date: 01/16/2025  
Time 13:48

\*\*\* ORIGINAL \*\*\*

Quantity	Description	Unit Price	Amount
250.0 G	#1 DYED AG DIESEL Sale # 1/RRN1520	\$3.2000	\$800.00
250.0 G	UNLEADED GAS Sale # 2/S1 T3/RRN5279	\$3.0000	\$750.00
	Invoice Sub		\$1,550.00
	Tax		\$0.00

**Net Due \$1,550.00**  
Payment Due by 01/16/25

Customer PO #

Customer Signature

## Invoice Split Deliveries

1. The Driver will be taken back to the *Invoice* screen for the first Split Delivery Invoice.

Customer# 129760  
**HAAG,DAX** Split Bill?   
Contract# No Contract **Splits**  
Serial# RRN5277  
Tank Name S1 T1  
Tank Size 1016.60  
Product 40800 **FIELDMASTER DIESEL**  
Choose  
Gals/Qty 250.00  
PO#

Additional Info  
Special Instructions  
Directions  
Call In Comment

Price	Line Amount	Line Tax	Line Total	Invoice Total	Start%	End%
2.9500	737.5000	0.00	737.5000	\$737.50	74	99

Qty	Unit Price	Description
250.00	2.9500	FIELDMASTER DIESEL

Remove Add  
Remove Tax Payment  
Out Of Gas Discount  
Preview Invoice  
Finalize Invoice

2. The Driver will be taken through finishing the second invoice, confirming delivery and printing.
3. Shown below are the invoices from the first split delivery.

SKY COOPERATIVE - BROWNSBURG  
 9180 HILBERT STREET  
 BROWNSBURG, SD 57064-

(800)783-6560

Customer# 129760 Invoice # 175  
 HAAG,DAX Date: 01/16/2025  
 216 GULGOWSKI LOAF Time 13:48  
 PURDYLAND, SC 09603- Split%: 50.00  
 (343)109-5824 \*\*\* ORIGINAL \*\*\*  
 Delivery Address:  
 1228 Boyer Via CANOVA, SD  
 Driver: SHANE STARK

Quantity	Description	Unit Price	Amount
125.0 G	FIELDMASTER DIESEL	\$2.9500	\$368.75
	Sale # 1/S1 T1/RRN5277		
	Invoice Sub		\$368.75
	Tax		\$0.00

**Net Due \$368.75**  
 Payment Due by 01/16/25

Customer PO # \_\_\_\_\_ Customer Signature \_\_\_\_\_

SKY COOPERATIVE - BROWNSBURG  
 9180 HILBERT STREET  
 BROWNSBURG, SD 57064-

(800)783-6560

Customer# 129720 Invoice # 176  
 STRACKE,JEROME Date: 01/16/2025  
 6897 BEER PLAZA Time 13:48  
 MARJOLAINEBERG, VA 83940- Split%: 50.00  
 (544)250-2352 \*\*\* ORIGINAL \*\*\*  
 Delivery Address:  
 1228 Boyer Via CANOVA, SD  
 Driver: SHANE STARK

Quantity	Description	Unit Price	Amount
125.0 G	FIELDMASTER DIESEL	\$2.9500	\$368.75
	Sale # 1/S1 T1/RRN5277		
	Invoice Sub		\$368.75
	Tax		\$0.00

**Net Due \$368.75**  
 Payment Due by 01/16/25

Customer PO # \_\_\_\_\_ Customer Signature \_\_\_\_\_

4. The Driver will be taken back to the *Invoice* screen for the next Split Delivery Invoice.

Customer# 129760

HAAG,DAX Split Bill?

Contract# No Contract **Splits**

Serial# RRN5278

Tank Name S1 T2

Tank Size 567.90

Product 40800 **FIELDMASTER DIESEL**

**Choose**

Gals/Qty 250.00

PO#

Additional Info

Special Instructions

Directions

Call In Comment

Price	Line Amount	Line Tax	Line Total	Invoice Total	Start%	End%
2.9500	737.5000	0.00	737.5000	\$737.50	55	99

Qty	Unit Price	Description
250.00	2.9500	FIELDMASTER DIESEL

Remove Add

Remove Tax Payment

Out Of Gas Discount

Preview Invoice

Finalize Invoice

5. Confirm the delivery and print Invoices.

6. Shown below are the Invoices from the second split delivery.

SKY COOPERATIVE - BROWNSBURG  
 9180 HILBERT STREET  
 BROWNSBURG, SD 57064-  
 (800)783-6560

Customer# 129760 Invoice #: 177  
 HAAG,DAX Date: 01/16/2025  
 218 GULGOWSKI LOAF Time 13:48  
 PURDYLAND, SC 09803- Split%: 50.00  
 (343)109-5824 \*\*\* ORIGINAL \*\*\*

Delivery Address:  
 8083 Lockman Locks CANOVA, SD  
 Driver: SHANE STARK

Quantity	Description	Unit Price	Amount
125.0 G	FIELDMASTER DIESEL	\$2.9500	\$368.75
	Sale # 1/S1 T2/RRN5278		
	Invoice Sub		\$368.75
	Tax		\$0.00

**Net Due \$368.75**  
 Payment Due by 01/16/25

Customer PO # \_\_\_\_\_ Customer Signature \_\_\_\_\_

SKY COOPERATIVE - BROWNSBURG  
9180 HILBERT STREET  
BROWNSBURG, SD 57064-

(800)783-8580

Customer# 129720

STRACKE, JEROME

6897 BEER PLAZA

MARJOLAINEBERG, VA 83940-

(544)250-2352

Delivery Address:

8083 Lockman Locks CANOVA, SD

Driver: SHANE STARK

Invoice # 178

Date: 01/16/2025

Time 13:48

Split%: 50.00

\*\*\* ORIGINAL \*\*\*

Quantity	Description	Unit Price	Amount
125.0 G	FIELDMASTER DIESEL	\$2.9500	\$368.75
	Sale # 1/S1 T2/RRN5278		
	Invoice Sub		\$368.75
	Tax		\$0.00

**Net Due \$368.75**  
Payment Due by 01/16/25

Customer PO #

Customer Signature