

Add Another Billing Method To Portal Account

Last Modified on 12/29/2025 3:21 pm EST

1. Select **Pay**.

The screenshot shows the SSI portal account page for Adams, Ansel/ ID# 100007. The page displays account balances and a map of the service area. The 'Pay' button is highlighted with a red border.

Account Balances:

Amount Due	30 Day Balance
\$19,723.29	\$0.00
Current Balance	60 Day Balance
\$205.92	\$0.00
Budget Due	90 Day Balance
\$120.00	\$19,517.37

Please allow up to 15 minutes for balance to update after a payment is made.

Map: Indianapolis, IN 46112. Address: 345 PRODUCTION DRIVE, BROWNSBURG, IN 46112.

Tank Information:

Tank Type	Tank Capacity	Tank Serial #	Tank Description	Last Delivery	Gallons Delivered	Last Monitor Read	Recorded Level
PROPANE	1000	224455	Grain Bin fi	02/16/2023	100	-	-
PROPANE	500	SG70000393	Home	08/14/2024	200	-	-

Contract Information:

Contract #	Start Date	End Date	Gallons Left
123	06/06/2024	12/30/2024	50

2. Select **Enter Payment Method**.

The screenshot shows the 'Bill Payment' form. The 'Balance' tab is selected. The 'Full Amount' radio button is selected, and the 'Other Amount' radio button is unselected. The 'Enter Payment Method' button is highlighted with a red border.

Balance | Budget | Contract

☒ Full Amount
\$ 19546.29

☐ Other Amount
\$ 0.00

Saved Payment Methods
new visa - Visa - x1111

Enter Payment Method

Convenience Fee | **Total Payment**
\$ 0.00 | \$ 19546.29

☐ I've reviewed the amount to pay

[Terms](#)

Cancel | **Submit**

3. Enter in the *Payment Method*, *Payment Information*, *Payment Nickname*, and select *Save Payment Method*, and click **Submit**.

Enter Payment Method
X

* First Name

ANSEL

* Last Name

ADAMS

Address

345 PRODUCTION DRIVE

Address 2

City

BROWNSBURG

State

IN

* Zip Code

46112

Email Address

efportal@energyforce.net

Payment Method:

1

Credit Card

ACH

2

Ansel Adams

123123123

123123123

3

Payment Nickname

Ansel Adams Checking

4

☒ Save Payment Method.

This encrypted payment method will be saved for future use on this portal and retailers software.

After clicking Submit, please be patient. Payment method form will close once payment method is saved.

Cancel
Submit

Note: Using the ACH option allows for a *One Time Payment in Use*.

Bill Payment
X

Balance

Budget

Contract

☒ Full Amount

\$ 19546.29

☐ Other Amount

\$ 0.00

One Time Payment in Use

Convenience Fee

\$ 0.00

Total Payment

\$ 19546.29

☐ I've reviewed the amount to pay

[Terms](#)

Cancel
Submit

- After entering the additional payment method, review the *Saved Payment Methods* by selecting the drop-down.

Balance Budget Contract

☐ Full Amount

\$ 0.00

☒ * Other Amount

\$ 0.00

Saved Payment Methods

new visa - Visa - x1111

new visa - Visa - x1111

Ansel Adams Checking - ACH - x3123

Convenience Fee

\$ 0.00

Total Payment

\$ 0.00

☐ I've reviewed the amount to pay

Cancel Submit