Settings Menu
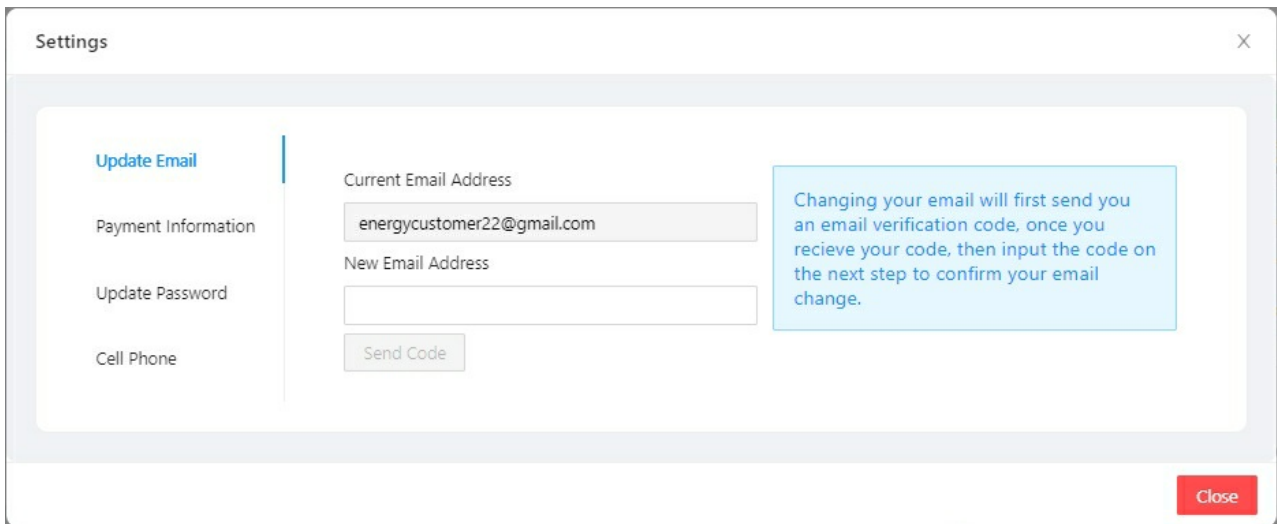
The Settings menu allows users to review or update contact information, passwords, and stored payment information.

Select the *User* icon in the upper right corner and select *Settings*.
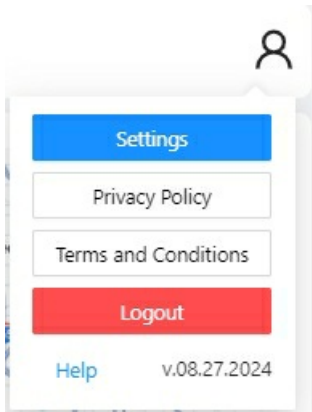
To change your email address, enter the *New Email Address* and select **Send Code**. A verification code will be sent to the current email address. Input the code on the next step to confirm the email change and select **Update**. If not confirmed within the time frame the link will become invalid.

Optionally view stored *Payment Information*.
Note: Credit Card payment methods will not be editable, if there is an issue, the record will need to be deleted and re-added. ACH payment methods will have full edit ability.

The account password can be changed under Update Password. Enter the *Old Password*, *New Password*, and *Confirm Password* and select **Update**.
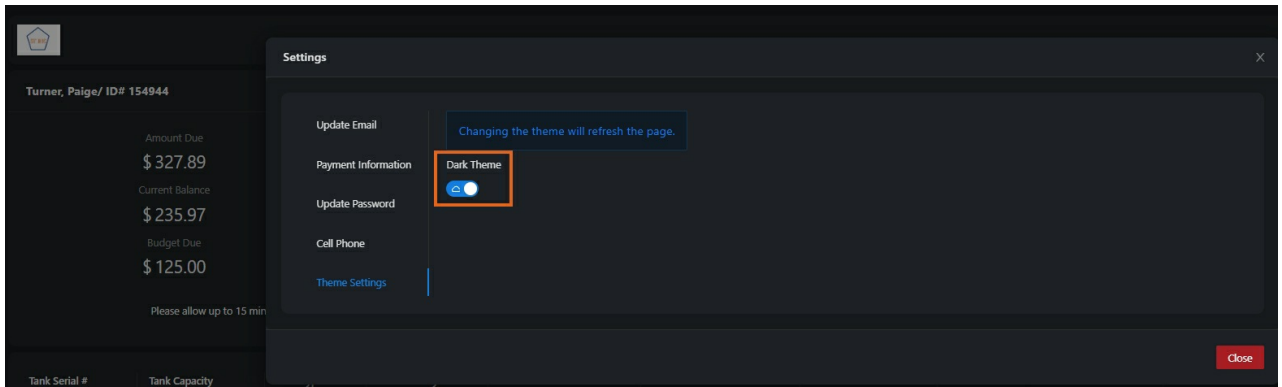**Note**: Passwords must follow the criteria listed to the right of the fields.
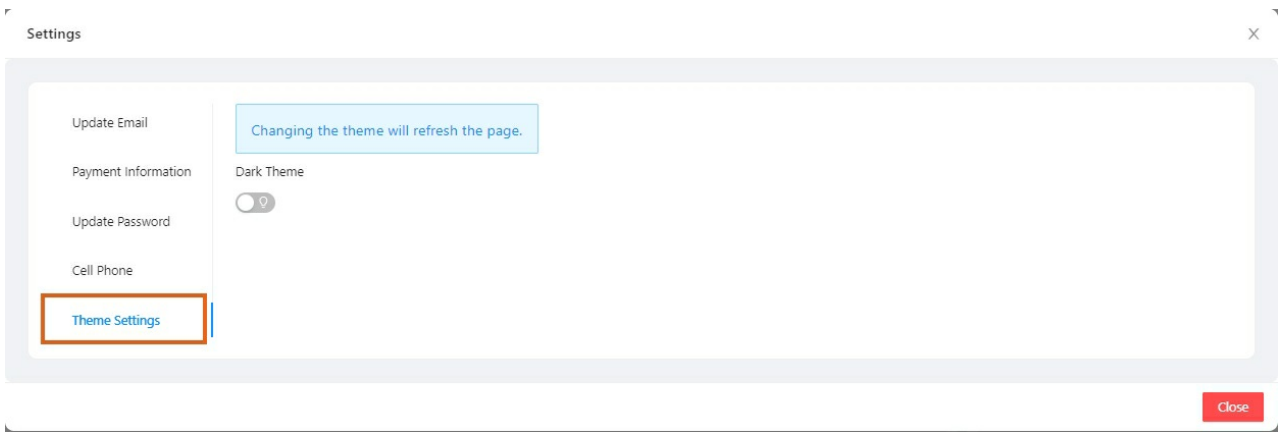
Optionally update a *Cell Phone.*

Optionally change the *Theme Setting* on or off of *Dark Theme.*

Select **Close** when finished.