Maintenance Table Setup - Manifolded Tanks

Prior to setting up a manifolded tank in Energy Force, it is recommended that a Delivery Type of *Manifolded* be added to the Energy Force maintenance tables to identify the secondary tanks.

To add a new Delivery Type from the Main Menu, go to *Supervisor / Maintenance Menu / Maintenance Files Menu / Delivery Types Maintenance*.

1. Indicate the *Division Number* and press **Tab**.

2. Enter a unique *Delivery Type Code*. It is recommended to use a code of 50 to easily identify manifolded tanks.

3. Enter a *Delivery Type Description* such as *Manifolded*.

4. Select *Call In* as the *Delivery Method*. This serves as an identification to tell the system not to route the tank unless a customer calls in. Secondary manifolded tanks will never route because the total capacity is 0.00. Only the primary tank will route.

5. Leave *Track Usage (K-Factor)* unchecked. This feature is for Delivery Type 2 (autofill) tanks.
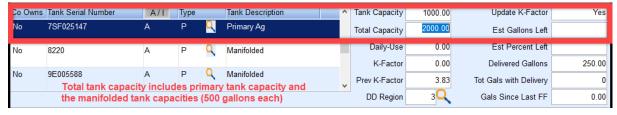
6. Select **Save** and return to the *Maintenance* menu.

Primary Tank Setup

Use the directions below for tanks that have previously been entered into Energy Force.

1. Determine which tank is the primary point of delivery. This tank will have the overall capacity of the tanks combined along with the *Delivery Type*.
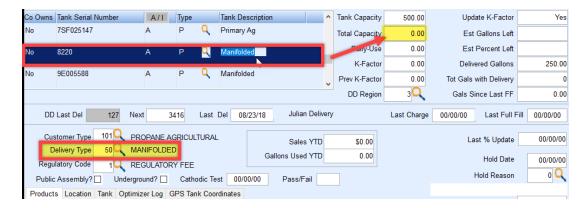
   Note: If a RTM is set up on tank system the monitored tank should be set up as the primary tank.

2. Highlight the primary tank and press **Ctrl+M** to modify.

3. Enter a *Tank Description* to identify the tank as usual (i.e., barn, shop) if one does not already exist.

4. Update the *Total Capacity* field to reflect the total size of all tanks combined.

5. Verify the *Delivery Type* is set correctly for the *Delivery Method* of *Call In*, *Auto Fill*, *Julian*, etc.

Secondary Tank(s) Setup

1. Modify tanks that are now manifolded to the primary tank.

    1. Modify the *Tank Description* to *Manifolded* to indicate this tank will not be used as a delivery point.

    2. Modify the *Total Capacity* on each tank to 0.00.

    3. Modify the *Delivery Type* to *Manifolded* (this code may vary so press **F5** in the *Delivery Type* field to select from the list).

2. Select **Save** when finished.