A/R Deposit Report - Daily Balancing

Last Modified on 03/02/2023 1:45 pm EST

The A/R Deposit report, found at *Main Menu / Posting Menu / AR Deposit Export*, provides the ability to view journals by date.

- The report can be exported to Excel
- Department totals are displayed by customer Division.
- The report is especially useful when posting multiple checks at one time to on posting Division and customers belong to a different Division.

	POSTING MENU	
Degree Day Input	Enter Sales	RFD Menu
Void Line Item	Payments, Transfers, Refunds	AFD Menu
Daily Clear	Auto Payment Posting	Card Stop Menu
Mobile Device Posting	Invoices by Journal	Tickets not yet invoiced
Recurring Billing Menu	Process Invoices	Contract Import
Inquiry History Ticket#	Payment Journal Report	Upload Balances to Ecommerce
Balance / Budget Payment Run	AR Deposit Export	

In this example, the posting Division for this journal was 1. The report breaks out the payments for each customer Division. Division 5 displays 0 dollars because posting was a tank deposit applied to the account and therefore does not add into the total dollars.

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			Division 1	80															
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			Division 2	58															
	10/6/2012	1200	25085	135															
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