

Bulk Truck Deliveries - Daily Balancing

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The Bulk Truck Delivery reports are important because they provide accurate data to generate reliable Management reports and they help ensure all gallons are billed properly.

Reviewing the Bulk Truck table and reports should be done every day as part of the daily balancing.

- Review the Bulk Truck Delivery report to ensure the driver's information is posted correctly.
- Run Metered vs. Delivered report.
- Run reports by driver and/or truck.
- When entering a trip manually, the trip must also be entered into the bulk truck delivery.

The Bulk Truck Delivery report can be run by going to *Main Menu / Bulk Truck Delivery / Reports*.

Bulk Truck Delivery by Driver-Summary

Division 131 ABC COMPANY to 131 ABC COMPANY
 Driver Number 547 to 547 Delivery Date 01/01/23 to 01/31/23
 Register 1 1 Register 2 0

Driver	Register	Gallons	Hours	Miles	Stops	GPH	GPM	GPS
131 ABC COMPANY		Location						
547 DRIVER NAME								
	1	31,404	69.15	281151	118			
	Driver Totals	31,404	69.15	281151	118	454.14	0.11	266.14
	Division Totals	31,404	69.15	281151	118	454.14	0.11	266.14
	Report Totals	31,404	69.15	281151	118	454.14	0.11	266.14

Report before records were updated

The above report shows inaccurate mileage so it is of no value to a manager. Remember - drivers enter mileage manually, so there is always margin for error.

Areas highlighted in yellow below are items in question.

- A zero in all fields could indicate a driver started a shift and ended it right away.
- The meter may not have communicated to the handheld.
- Why is this mileage so high? This should have been corrected.
- If corrected and managed daily, the monthly and yearly reports will always be accurate.

Bulk Delivery By Driver - Detail

Division 131 ABC COMPANY to 131 ABC COMPANY
 Register 1 1 Driver DRIVER NAME
 Delivery Date 01/01/23 to 01/31/23

Truck #	Date	Register	Hours	Miles Driven	Gals Delivered	# of Stops	Meter Gals	
131 ABC COMPANY								
	Driver	547	DRIVER NAME					
3149	01/02/23	1	7.20	199	3210	11	3210	
3149	01/03/23	1	8.20	280230	3250	15	3250	
3149	01/04/23	1	8.12	240	4110	19	4110	
3149	01/05/23	1	8.87	258	3723	9	3723	
3149	01/06/23	1	9.08	224	4929	16	4929	
3149	01/07/23	1	0.00	0	0	0	0	
3149	01/09/23	1	7.12	0	2321	11	2321	
3149	01/10/23	1	7.65	0	4617	15	4617	
3149	01/11/23	1	6.78	0	3169	13	3169	
3149	01/12/23	1	6.13	0	2075	9	2075	
Driver Totals			69.15	281151	31404	118	31404	
							Driver - Gallons per Mile	0.11
Division Totals			69.15	281151	31404	118	31404	
							Division - Gallons per Mile	0.11
REPORT TOTALS			69.15	281151	31404	118	31404	
							Total - Gallons per Mile	0.11