

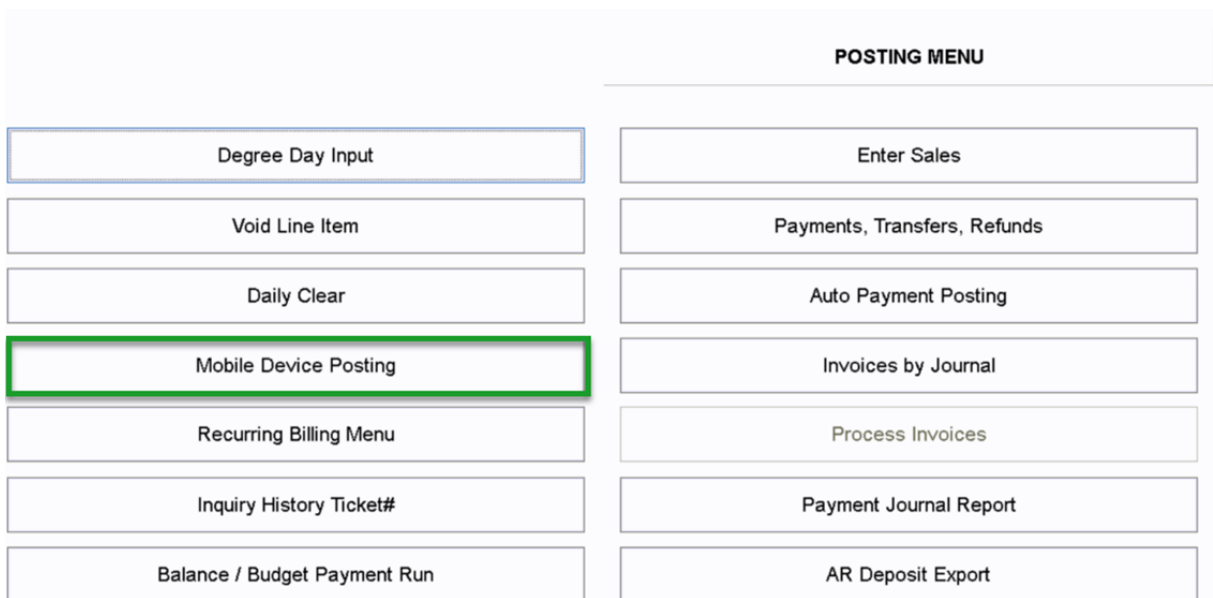
# Procedure to Post a Trip and then Manually Run the Optimizer

Last Modified on 11/01/2023 1:06 pm EDT

1. After the truck computer has communicated the trip in to the server, you will need to post the deliveries/sales to the tanks and customer accounts.
2. In Energy Force, select **Posting Menu**.



3. In the posting menu, click on **Mobile Device Posting**.



4. Click **Post Re-Engineered ET**

Post Re-Engineered ET

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Delete ET\_GateKeeper

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Handheld files not imported

5. After the process runs and the tanks are update, you can manually run the Optimizer.
6. From the *Main Menu*, click on **Route Scheduling**.




Customer Menu	Posting Menu	Report Menu
Route Scheduling	Meter Menu	Storage Inventory
Cylinder Routes	Month End Menu	Bulk Truck Delivery
Call In Entry	Year End Menu	Calendar Menu
Tickler	Misc Map Scheduling	Supervisor Menu
Management Reports	Tank and Meter Inventory Menu	Work Orders

16.701.001 06-26-2018

Dist	DD Region	Read Date	DD Read Last Year	Last DD Read
1	1	01/08/19	3493 01/08/18	3545

7. Click on **Schedule Deliveries**

**ROUTE SCHEDULING MENU**

Schedule Deliveries	<p><b>Map Route Scheduling</b></p>  Schedule Deliveries on Map <p style="text-align: center;">Printing Map Scheduling</p> <p style="text-align: center;">Unschedule Tanks</p>
Route Reports	
Call In Reports	

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8. Select **Populate Optimizer**

Populate Tank Scheduling	Populate Meter Scheduling	<b>Populate Optimizer</b>
Schedule Tank Deliveries	Schedule Meter Deliveries	
Delete Schedule File	Delete Schedule File	Download to Re-Engineered ET
New Record	Send to Mobile Device	Download to GasPac / Fuelware

- Input the routes that need to be ran again. For example, routes 1-6 or 1-1 or 1-3. Also, make sure to mark the **Clear Scheduled** to 'No'. All other fields can remain untouched.

Basic Range  
Division Number

Scheduling  
Starting Route  Ending Route   
Deliveries Scheduled between 00/00/0000 and 01/13/2019 Applies only if Julian Delivery type was selected  
 Include Past Due Deliveries

Location

Include Call Ins  True  False

Include Tanks on  Yes  No

**Clear Scheduled**  
 Yes  No

- After all information has been entered and the schedule set to not clear, click **Process**.
- The Optimizer will now run. A message will pop up when the process has completed.
- Select **OK**.
- To build a new download for the truck computer with the new route, **ESC** back to the previous menu and click **Download to Re-Engineered**.

Populate Tank Scheduling	Populate Meter Scheduling	Populate Optimizer
Schedule Tank Deliveries	Schedule Meter Deliveries	
Delete Schedule File	Delete Schedule File	<b>Download to Re-Engineered ET</b>
New Record	Send to Mobile Device	Download to GasPac / Fuelware

- Input the truck computer information that needs new information. This may be 1-6 or 1-1 or 1-3 to name a few examples. Then put the division range of the information that is needed to be sent to the computer. To get everything, the range 1- 9999 can be used. No other fields need changed. Click **Process**.

**ProcessTanks to Re-Engin. ETIN**

Handheld# From  to

Restrict Tanks & Custs to Division From  to

Export scheduled deliveries  Days in advance

Include in Export

A All Tanks & Custs (within restricted Divisions)

S Only Tanks & Custs for the Scheduled Deliveries

Tank Type

Propane

Refined Fuels (Non "P" Types)

Update Counter File

15. Communicate the truck computer to grab the new route and information from the server.

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