

# Load / Unload Truck - Refined Fuels

Last Modified on 12/18/2024 10:25 am EST

This feature is used to load and unload the trucks. Fuel Transfers are then listed on the Trip Report printed at the end of shift.

1. Select **Load/Unload Truck** from the *Delivery Menu*.
2. Select the *Storage Location* for Load/Unload from the drop-down.

LOAD / UNLOAD TRUCK					
Location	CD	DD	DD	G	
DANVILLE PETROL					
	Load	Load	Load	Load	
Current Levels	0	0	0	0	
Loaded Gallons	1500	500	1000	300	0
New Level	1500	500	1000	300	0
Compartments					
1	CLEAR DR-DANVILLE TNK 5				
2	DIESELEX-DANVILLE TNK 1,2,3				
3	DIESELEX-DANVILLE TNK 1,2,3				Load Unload
4	E10 UNL-DANVILLE TNK6				Back Continue

- If unloading, select **Unload** in the lower right prior to selecting the *Storage Location*.
3. Enter the *Gallons* loaded or unloaded for each compartment.
    1. If loading each compartment to full capacity, select **Load** to autofill the gallons.
  4. Select the storage from which each compartment was loaded or unloaded.
  5. Tap **Continue** and then **OK** on the *Fuel Transferred Successfully* message.