Load / Unload Truck - Refined Fuels

This feature is used to load and unload the trucks. Fuel Transfers are then listed on the Trip Report printed at the end of shift.

1. Select **Load/Unload Truck** from the *Delivery Menu*.

2. Select the Storage *Location* for Load/Unload from the drop-down.

   - If unloading, select **Unload** in the lower right prior to selecting the Storage *Location*.

3. Enter the *Gallons* loaded or unloaded for each compartment.

   1. If loading each compartment to full capacity, select **Load** to autofill the gallons.

4. Select the storage from which each compartment was loaded or unloaded.

5. Tap **Continue** and then **OK** on the *Fuel Transferred Successfully* message.