Meter Readings - Propane

Last Modified on 10/03/2024 1:48 pm EDT

Meter readings can be viewed and/or entered from within EnergyTrack from either the *Delivery Menu* or the *Tank* screen.

Delivery Menu

1. Select Meter Readings. The Meter Reading screen will appear listing all customers with an active meter.

Route Customer Name			Tank Serial#	Address				
Name	Meter#	Tan	ık Serial#	Address	Billed Date	Billed Read	Read	
ADAMS,ANSEL	P \$9897	7 100	0007	987 RONALD REGAN PARKWAY	06/14/18	20	0	
								V I
				Modify View Rer	naining Red	cords	Clos	e

- To narrow down the list of accounts/meters, tap in any of the search fields located at the top of the screen and begin typing.
- As meter readings are entered, they will disappear from the list. Select **View All Records** to review previously entered meter readings.
- 2. Select Modify and enter the meter reading in the Current Read column.
- 3. Choose Save when finished entering meter readings.

Tank Screen

- 1. Search and select the Customer then choose the Tank to update the reading.
- 2. Choose Meters Rd.

Choose Search	Criteria	ner	OTank Search	1
Customer# 100007	Serial#	Туре	Tank Name	Size
ADAMS,ANSEL	100007	G	PIVOT	1000.00
Phone (317)999-4444 More	987654	0	oil	310.00
Limit \$0.00	PPPP88776	н	hydraulic	310.00
Current \$0.00 Bud	get			
Past Due \$18,537.29	ment			
Torma COD				
Tank RRN 4			Other Info	
Delivery Address 987 RONALD	REGAN PARKW Upda	ate%	Product GASOLINE	
BROWNSBUI	RG, IN		Price \$2.1200	
Customer Type AGRICULTUR	RAL	tions	Route WEST AVON	
Delivery Type JULIAN	His	tory	Location BROWNSBURG	
Last Delivery 50.00 10	/31/23	old	Reg Cd REG FEE	
Business Owns N Es	t% Left 0	Jiu	Misc. Sale Calculator	Notes
K-Factor 2.00 Da	ily Use 0.00 Cont	racts	Split Regulators	Meter Rd
Leak lest 00/00/00	Navigate Ca	ll In		
Gas Check 00/00/00	itungate Oa		01 1 0 1	

- 3. Select Modify.
- 4. Enter the *Current Read* and select **Save**.