

# Serial# Inquiry - Propane

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**Serial# Inquiry** allows the driver to search for a customer account by either the tank serial number or address.

1. Select the *Tank* radial for *Choose Search Criteria* then select **Search**.
2. Select either the *Tank Serial Number* column or *Address* column to search if either is known and begin typing to filter the results.
  1. If only a partial street name or number is known, select the **carrot** next to the *Address* field header, then the *Custom Filter* option.
  2. Type in the partial known information and select **OK**. The results will display the addresses that contain the partial street name or number entered.
3. Once the serial number or address appears, choose **Select** to view more information about the tank or tanks at the address selected.