

# Unscheduled Service Calls - Fuel Order

Last Modified on 10/31/2023 5:16 pm EDT

Fuel Orders can be placed within MobileService and communicated to Energy Force as a Call-In Entry.

1. Select **Fuel Order** from the *Unscheduled Service Orders* screen in MobileService.
2. Enter the *Current % in Tank*.
3. Enter the *Gallons Requested*, or select *OR Fillup*.
4. Enter the *Delivery Request Info* and choose **Submit Order**. The Fuel Order request will communicate to Energy Force when the shift has ended and the **Communicate** button has been selected.

Place an order

Current % in Tank

Gallons Requested  OR Fillup?

Delivery Request Info

**Submit Order**