## **Unscheduled Service Calls - Payments**

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Payments may be applied to customer accounts by selecting **Unscheduled Service Orders** located on the MobileService Main Menu.

1. Select Payment.



2. Enter the Amount, choose the Payment Method, and enter a Check / Credit Card Number as applicable.



- 3. Tap in the *Customer Signature* area and have the customer sign the Invoice. Once signed, tap outside of the *Customer Signature* area to activate the **Continue** button.
- 4. Choose Continue and select the number of receipts to print.