

Product Delivery - Cylinder Exchange

Last Modified on 06/09/2022 2:32 pm EDT

Selecting **Prod. Deliv.** on the *Tank* screen will give the ability to create an Invoice for any non-pumpable item. If there is no need to pump a product but an invoice needs created for a non-pumpable item, select **Prod. Deliv.** on the *Tank* screen.

Customer AU,KEN
Contract# No Contract Total Capacity 500.00
Tank Serial # 20716
Tank Name HOUSE
Department 0 Choose
Gals / Qty 0.00 PO#
Preview Price Line Amount All Taxes Total Amount
1.7990 0.0000 0.00 0.0000
0.00 1.7990
Remove Out of Gas
Discount Payment
Add Item
\$0.00 Continue

Once on the *Invoice* screen, select the **Choose** button to indicate the item needing added to the invoice. Once the item is highlighted, choose **Select**.

Loc	Product
1	AUTO DISCOUNT
1	DISCOUNTS
1	LABOR
1	MOTOR FUEL EXPENSE
1	PARTS/SUPPLIES
1	PAYMENT ON ACCOUNT
1	PAYMENT-CONTRACT DEPOSIT
1	PAYMENT-E.A.
1	PAYMENTS-CASH SALES
1	TANK PICKUP

Select Back

Enter the *Qty* and the *Price* then choose **Continue** to finish and print the Invoice.

Customer	AU, KEN		
Contract#	No Contract	Total Capacity	500.00
Tank Serial #	20716		
Tank Name	HOUSE		
Department	500	Choose	LABOR
Gals / Qty	1.00	PO#	
Preview	Price	Line Amount	All Taxes
	75.0000	75.0000	4.13
			Total Amount
			79.1300
1.00 75.0000 LABOR			Remove
			Out of Gas
			Discount
			Payment
			Add Item
			\$79.13
			Continue

If additional items need to be added to the Invoice, select **Add Item** and repeat the previous steps to place additional non-pumpable items to the Invoice.