## Non-Serialized Inventory Transfers

Last Modified on 06/07/2022 5:42 pm EDT

- 1. From the EnergyService menu, navigate to Warehouse Locations / Warehouse Locations.
- 2. Select the Warehouse Location where the non-serialized inventory item currently resides.

Div	Whs#	# Warehouse Name		Location# Storage Type	Veh# Vehicle	1	Ina	ctive?			
1	1	EVERGREEN		7 WAREHOUSE	0						ſ
2	2	BREWTON			Store	and Location					1
3	3	MONROEVILLE			51012	Ige Location					
5	5	THOMASVILLE									۲
7	7	GILBERTOWN WHSE									
8	8	CHATOM									
14	14	CAMDEN				Non-Serialized item	1				
15	15	GREENVILLE Starses Location Date									
19	19	CHANCELLOR Warehouse			300	age Location Parts	0	D (11	D. Clinica I		
20	20	DALEVILLE		Inv Seq# Item Number	Inv Description	Bin	Qty	Refill at	Rehil to in	nactive?	
21	21	BONIFAY		1,143 4G9428	3/4X12 GALV NIPPLE		50.00	0.00	0.00		ł.
22	22	BLOUNTSTOWN		1,144 TANKINST	TANK INSTALL		0.00	0.00	0.00		
21	23	BONIFAY #2		1,145 10LP5578	G1855-A02 - QCC NUT & STE	M 1/4MPT (BLACK	0.00	0.00	0.00		
26	26	WAYNESBORO		1,146 5K012	U2-6, 3/8 FLR UNION, BRAS	S	0.00	0.00	0.00		0
7	27		G	1,147 5K013	U2-8, 1/2 FLR UNION, BRAS	S	0.00	0.00	0.00		
1	20		LOE	1,148 5K014	U2-10 , 5/8 FLR UNION, BRA	SS	0.00	0.00	0.00		
	20	BUTLER MAIN W	noe	1,149 5K016	UR2-86, 1/2MFLX3/8MFL RED	UNION, BRASS	0.00	0.00	0.00		
				1,150 5K017	UR2-106, 5/8MFLX3/8MFL RE	D. UNION, BRASS	0.00	0.00	0.00		
•	_	ш	, [	Show Part Locations		Move	Move to another Storage Loc.				
					Show Active/All	Transfer History	Exit				

- 3. Choose the Storage Location and Storage Location Part (Non-Serialized Item) to be transferred.
- 4. Select Move to another Storage Loc.
- 5. Choose the receiving storage location and choose **Select**.
- 6. Choose to move All items or a Specific Qty. If a Specific Qty, enter the number of items to move and select **Transfer**.
- 7. A Transfer has been Completed message will appear. Select OK.
- 8. The inventory item will automatically transfer to the new location. The original storage location quantity will reduce by the *Qty* entered and the receiving location will increase by the *Qty* entered.
- 9. Select Transfer History to see an audit of the transfers.

