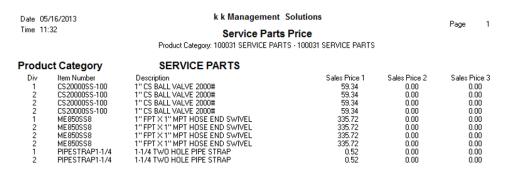
# Report Menu

Last Modified on 06/06/2022 4:50 pm ED1

From the EnergyService menu, select Reports.

#### Service Parts Price

This report is designed to show items by product category and display pricing per Division and sales markup. This report can be sent to *Video*, *Printer*, or *ASCII/*Excel format.

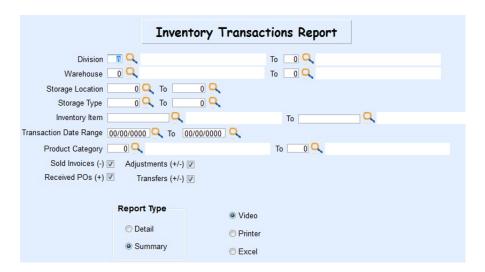


## Generate Monthly Inventory

This report displays the monthly inventory based on month and year. This report should only be run once inventory has been balanced.

### **Inventory Transactions**

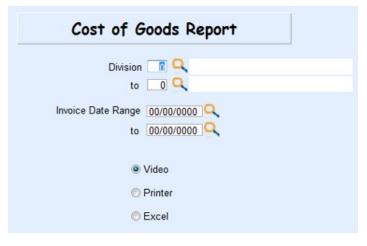
This report can be processed based on several different parameters such as Inventory item numbers, Storage Locations, etc.



Enter the parameters, Report Type and whether to display in Video mode, send to Printer, or Excel.

#### Cost of Goods

This report displays the Cost, Markup, List Price, and Total Price of items sold to customers. This report can be sent to Video, Printer, or Excel.



Time 11:34 Cost of Goods Report

Division Range: 1 K&K MANAGEMENT SOLUTIONS - 5 K&K MANAGEMENT SOLUTIONS
Date Range: 01/01/2014 - 01/31/2014

Date	Customer# Name			Invoice#	Posted?				
Item#	Description	Location#	Dept/Prod Categ	Quantity	Cost	Total Cost	Markup	List Price	Total Price
01/09/2014	104820 SINKS ANTHONY	•		72	Yes				\$0.00
1918	NEW CUSTOMER CHECK	4	26	1.00	\$75.00	\$75.00	100.00%	\$0.00	\$0.00
1920	LEAK CHECK	4	26	1.00	\$65.00	\$65.00	100.00%	\$0.00	\$0.00
01/10/2014	101634 WHITING OIL & G	AS CORP		73	Yes				\$3.99
78970U	POL X 1/4 MALE PIPE	3	25	1.00	\$1.94	\$1.94	100.00%	\$3.88	\$3.88
1918	NEW CUSTOMER CHECK	3	26	1.00	\$75.00	\$75.00	100.00%	\$0.00	\$0.00

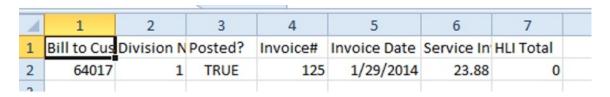
#### **Purchase Orders**

This report can be run by Vendor, Item Number, or Purchase Order Date and can be viewed as Video, Excel, or sent to Printer.



### Service Invoices vs HistItem

This report displays any discrepancies of service invoices that have been posted compared to the customer's history. In the example below, the Invoice posted to service to update inventory but did not post to the customer's account and should be investigated further.



# Service Order Reports

Information pertaining to Service Orders and Technicians displays.

