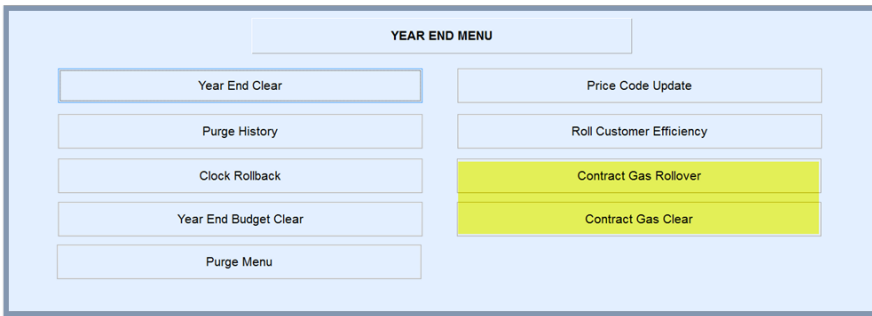


Contract Gas Rollover - Contract Gas Clear

Last Modified on 08/11/2022 5:55 pm EDT

It is NOT recommended to use the Contract Gas Rollover program at this time as it is currently under construction. Updated documentation for this feature will be published when available.

The Contract Gas Clear feature allows for older contracts to be removed from the *Contract* screen associated to accounts listed on the *Customer Maintenance* screen. It is recommended to keep at least three years of contracts to help determine future pre-buy contract gallons.



1. Select **Contract Gas Clear**.
2. Enter the *Start* and *End Divisions*. Leave as 1 to 9999 to process all Divisions.

The image shows a software input screen with the following text: "This program will clear the Contract Gas File and clear Contract History for each customer and clear tanks associated to contract." Below this text are three input fields: "Start Division" with the value "1" and a dropdown menu showing "ABC PROPANE COMPANY"; "End Division" with the value "9999" and a dropdown menu; and "Contract Ending Date" with the value "03/31/17". At the bottom center is a "Process" button with a circular arrow icon.

3. Enter the *Contract Ending Date*. The system will remove any contracts with this ending day and any prior to this date.

Note: It is recommended to keep three years of contracts.

4. Select **Process**. The system will run and return to the *Input* screen. Press **ESC** to exit.