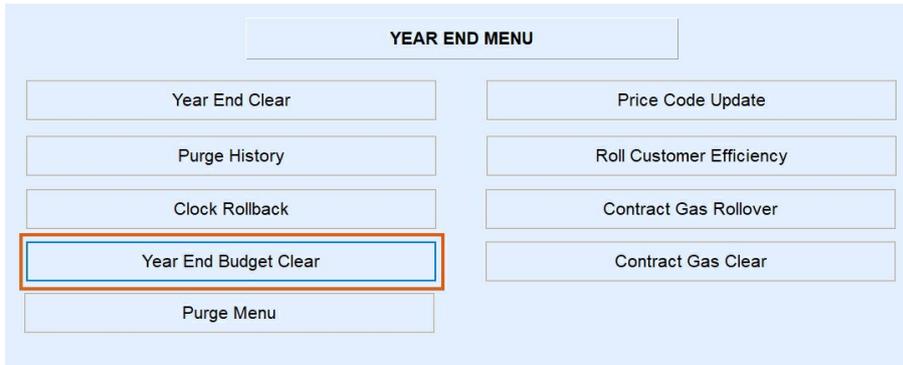


Year End Budget Clear

Last Modified on 03/05/2024 2:18 pm EST

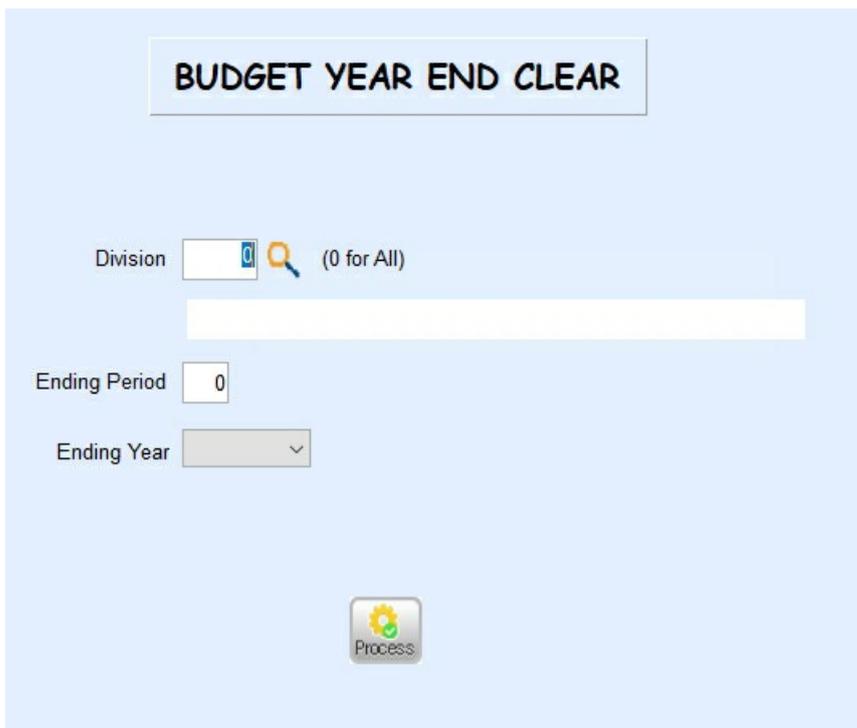
This program changes the Budget Active (A) flag to Inactive (I) for the ending month and year entered and moves the current budget payment and balance to *Previous*. The program also resets the *Service Charge* and *Minimum Finance* status codes back to Yes if they were previously set to No.

1. Select Year End Budget Clear.



The screenshot shows a light blue background with a central white box titled "YEAR END MENU". Below the title are two columns of buttons. The left column contains: "Year End Clear", "Purge History", "Clock Rollback", "Year End Budget Clear" (highlighted with a red border), and "Purge Menu". The right column contains: "Price Code Update", "Roll Customer Efficiency", "Contract Gas Rollover", and "Contract Gas Clear".

2. Enter a specific *Division* for processing or leave 0 for all.



The screenshot shows a light blue background with a central white box titled "BUDGET YEAR END CLEAR". Below the title are three input fields: "Division" with a search icon and "(0 for All)", "Ending Period" with "0" entered, and "Ending Year" with a drop-down arrow. At the bottom center is a "Process" button with a gear icon.

3. Enter the *Ending Period* month.
4. Select the *Ending Year* from the drop-down.
5. Select **Process**.
6. The program will process and return to the *Input* screen when finished.
7. Repeat Steps 2 - 5 for each *Ending Month* and *Year* as necessary.
8. Press **ESC** to exit.