

Add Monitor to Customer Tank

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The following steps need to be completed to add a Remote Tank Monitor to a Customer Tank for percent updates.

1. From the main menu, navigate to *Customer Menu / Customer Maintenance / Tank Info / Set Up Meter/RTM*.

The screenshot displays the 'Tank Info' screen. At the top, there is a table of tanks with columns: Co Owns, Tank Serial Number, A / I, Type, and Tank Description. Below this is a 'Test Price' table with columns: Product Description, Price Code, Tier, Price, Prod Use, Disc, and Default. The 'Set Up Meter/RTM' button is highlighted with an orange box. Other visible elements include input fields for DD Last Del, Next, Last Del, Julian Delivery, Last Charge, Last Full Fill, Customer Type, Delivery Type, Regulatory Code, Public Assembly?, Underground?, Hold Date, Hold Reason, Hold DD Calculations, Hold Release Date, Transfer Customer Tank, Tank Readings, User Defined Fields, Change Inv Status, Inventory Hist, Regulator Info, and Split Bill.

2. The *Tank and Meter Inventory* screen will appear. Select the monitor to be associated to the customer tank and choose **Select**.
3. Enter the *Cycle Code* (Monitor Cycle Code in maintenance table).
4. Enter the current date as the *Billing Date*.
5. Enter the current date as the *Reading Date*.
6. Enter a *K-Factor* value if one does not already exist. The K-Factor is not utilized for RTM functionality so this value can default from the tank.
7. Enter the tank *Location* if applicable.
8. Enter a *Price Code* and *Tier* (Steps 8 - 10 are not utilized for RTM functionality so the current tank settings are recommended).
9. Enter the tank *Default Dept* code. This should be different from the product associated with the customer tank for tank rental by gallon purposes. It is recommended to add a new Department specific to monitor gallons (i.e., Monitor Setup Only)

10. Enter the *Route* code.
11. Select *Gallons/Percent Update Only*.
12. Enter the *Target Refill Level* and *Critical Refill Level* percentages. The *Target Refill Level* is an indicator to the Optimizer to begin considering the tank for delivery. The *Critical Refill Level* is an indicator to the Optimizer as to when the tank is considered critical and MUST be routed.
13. Select the **Green Checkmark** to save and press **Esc** to return to the *Tank* screen.