

# Utility Menu

Last Modified on 11/26/2024 9:34 am EST

**Note:** The Update Taxes for Fuelware option is a discontinued process.

## Change Price Codes

Use this process if there is a Price Code that needs to be changed or updated. This can be done in a single Division or in all Divisions as well as on *Contracts, Meters, Tank, or Recurring*.

Change Price Code Of

Contract

Meter

Tank

Recurring


Division  0 for All Divisions

Old Price

Old Tier Code

New Price Code

New Tier Code

## Product to Tank Product Ref

Use this to add a product to all tanks with a specified *Tank Type*. The *Price Cd/Tier* will need to be set at this time, along with any *Product Use* and *Discount* associated with the product. This is typically used with refined fuel tanks or to add an *Out of Gas* department to propane tanks.

## AFD Product to Tank Product Ref

Use the AFD Product to Tank Product Ref for assigning a product to any File Extension (GAS, DD, ETC) by using the *Division, Tank Type, Customer Type, and Location Code*. There is an option to *Clear all existing Tank Products* during this addition clearing all existing products and departments on a tank.

## Update Rack Pricing

Use Update Rack Pricing when changing a group of Price Codes and Tiers. The *Rack Code* is set up in the Price table and is assigned to a group of Price Codes. This process allows for efficiency by *Increasing or Decreasing* numerous prices by the same amount, either by *Dollars or Percent*.

Division  (0 for All)

B&B PROPANE

Rack Code  (0 for All)

Increase  Decrease

Dollars  Percent

Dollars

## Update Margins

This tool is used by customers who use AFD (Automated Fuel Delivery) in Energy Force. It is used to update the Margin by Price code.

## User Manager Export

This tool is enabled with a security right. It prints all current users and their security rights in one report.

## Safety Date Update

Use this process to enter a Safety Date for a *Division* and *Location* for all customers at one time. This can only be used for the past 30 days. Please contact SSI for any updates older than 30 days.

Update Safety Date

Division  (0 for All)

Location  (0 for All)

Update Date Safety Information Sent with:

Process Cancel

## Update Call-In Route

This process is designed to realign the tanks in the *Call-In* menu and tanks within Routes once Optimizer has been installed or a rebalance has occurred. This process will update the Call-In/Route with the newly assigned Route based on the new Optimizer installation or Route rebalance. **Note:** This process runs automatically upon clicking **Update Call In Route** from the *Utility Menu* screen.

## Update Tank Location Based on Route and Service Locations

A new utility has been added to Energy Force that allows users to update the tank locations based on route and service locations by either tank location or service zone. This utility does require a new user right.

The new utility is located under *Supervisor Menu / Processes / Utility Menu*. **Update Tank Location** and **Update Service Locations** are under separate buttons.



Products	Location	Tank	Optimizer Log	GPS Tank Coordinates
Route	<input type="text" value="2"/>		EAST AVON	
Route Seq #	<input type="text" value="0"/>			
Location	<input type="text" value="2"/>		BROWNSBURG	
County	<input type="text" value="1"/>		HENDRICKS	
Township	<input type="text" value="999"/>		NONE	
School District	<input type="text" value="999"/>		UNKNOWN	

By selecting **Process**, the user will receive another message asking if they want to update the location in the master asset file.

**Update Master Asset** ✕

Do you wish to update the location in the master asset file (Tank/Meter Inventory) as part of this process?

Only those tanks whose location needs updated will have their matching master asset location updated.

Selecting **Yes** will update the *Tank Location* on the customer account and also the location in the master asset file. If **No** is selected, only the *Tank Location* on the customer account will be updated. The change to the location on the master asset will also be recorded in the master asset history and can be viewed under the **History** button in the *Tank\Meter Inventory* listing.

## Update Service Locations

Energy Force has auto generated reports to go along with the new Update Locations utilities. Reports are saved in the C:\s93\DD85\CSV folder. The header on the reports includes the date and time the update was processed, the user that ran the update, and the selections chosen. The reports only include items that were updated.

When selecting the **Update Service Locations** option, the following message appears.

**Based on Tank Location** ✕

Do you wish to update the the service location information based on tank location?

Selecting 'Yes' will only update those service locations with a tank attached.

If **Yes** is selected, indicate the *Division*, *Tank Location*, *Service Zone* and *Location Code* to update the service zones tanks to. Then select **Process**.

Update Serv Loc By Serv Zone			
Division	Tank Location	Service Zone	Location Code
<input type="text" value=""/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

