Route Setup

The system uses Routes to track delivery areas and is applied to the customer *Tank Information* window. The Route is also used in the Mapping Interface and in Route Scheduling.

1. Select **Create** on the *Route Maintenance* window at *Main Menu / Supervisor Menu / Maintenance Menu / Maintenance Tables / Route* to enter a Route. To change a Route, select the Route and make any necessary changes.

2. Enter the *Division* for the Route.

Division	Route	Description
1	1	WEST AVON
1	2	EAST AVON
1	3	BROWNSBURG
1	4	PLAINFIELD SOUTH
2	1	WEST AVON
2	2	EAST AVON
2	3	BROWNSBURG
2	4	PLAINFIELD NORTH

3. In the *Route* field, enter a unique identifier. This can be up to six numeric characters.

4. Enter a *Description* for the route.

5. Select **Save**.