County Setup

Last Modified on 09/23/2026 10:17 am EDT

The system uses counties with the mapping interface. Mapping uses counties to zoom to the county when plotting a tank. Set up a different code for each county to track. A county is tied to a tank on the *Tank Information* window.

Division	County	County Name	Master County
1	1	HENDRICKS	63
1	2	MARION	97
1	3	BOONE	11
1	4	HAMILTON	57
1	5	BARNES	0
1	6	WARREN	171
1	999	UNKNOWN	0
2	1	HENDRICKS	63
2	2	MARION	97
2	3	BOONE	11
2	4	HAMILTON	57
2	5	BARNES	0
2	6	WARREN	171
2	999	UNKNOWN	0

1. In Modify mode on the *County Maintenance* window, select **Create** to enter a new county. To change a county, select the county and make any necessary changes.
2. Enter the county's *Division*.
3. In the *County* field, enter a unique identifier. This can be up to three numeric characters.
4. Enter the *County Name*.
5. In the *Master County* field, double-click to bring up the USPS cross reference and find and select the appropriate county and state.

   Note: This is very important for taxing purposes.
6. Select **Save**.
7. Close the *County Maintenance* window, then close the *Maintenance Files Menu* window.