

Degree Day Update

Last Modified on 05/18/2022 4:36 pm EDT

The Degree Day update program updates the degree day reading, percentage left, and gallons left for all customers with a Delivery Type 2 (Keep-Full). The percentage and gallons left decrease every day when the degree day is updated. A degree day reading that was entered incorrectly can be undone if no Delivery Tickets have been posted to the new reading. The Degree Day program will automatically be updated for SDD customers.

Update Degree Day Input

1. From the *Posting Menu*, select **Degree Day Input**.
2. On the *Degree Day Update* window, enter the *Division* being updated. Alternatively press **F5** or select the **Search** icon to choose the Division from a list.
3. In the *DD Region Code* field, enter the Region being updated for the Division. Degree Day Regions allow a Division with several different climates (i.e., mountains and desert) to be updated individually.
4. Choose **Process**.
5. On the *Degree Day Input* window, enter the date to update degree days for in the *New Reading Date* field. If more than 75 days have elapsed between updates, a verification message will display. The number of days that have elapsed between the *Last Reading Date* and *New Reading Date* displays next to the field.

The screenshot shows the 'Degree Day Input-1' window. On the left, there are several input fields: 'DD Region Code' (1), 'Last Reading Date' (05/08/14), 'New Reading Date' (05/09/14) with a small '1' next to it, 'Last DD Reading' (7242), 'New DD Reading' (0) with a small '0' next to it, 'High Temp' (0), 'Low Temp' (0), and 'Ave Temp' (0). Below these fields are 'Process' and 'Cancel' buttons. On the right, there is a table with the following data:

Reading Date	# of Days	New Reading
05/08/14	1	7242
05/07/14	4	7242
05/03/14	1	7211
05/02/14	7	7200
04/29/14	4	7135
04/25/14	4	7105
04/21/14	2	7058
04/19/14	1	7053
04/18/14	30	7035
03/19/14	1	6345
03/18/14	1	6321
03/17/14	1	6288
03/16/14	1	6249
03/15/14	1	6221
03/14/14	1	6201
03/13/14	1	6179
03/12/14	1	6146
03/11/14	1	6121
03/10/14	1	6106
03/09/14	1	6079
03/08/14	1	6041
03/07/14	1	6011
03/06/14	1	5971
03/05/14	1	5928
03/04/14	1	5883
03/03/14	3	5823
02/28/14	1	5652
02/27/14	1	5591
02/26/14	1	5536
02/25/14	1	5479

6. If there is a new degree day reading, enter the accumulated degree day reading in the *New DD Reading* field. This will update the *Tank Info* window for all Delivery Type 2 customers. The number of degree days that have elapsed between the *Last DD Reading* and the *New DD Reading* displays next to the field.
7. If a new degree day reading does not exist but the high, low, and average temperatures are known, press **Tab** in the *New DD Reading* field. Enter the *High Temp* and *Low Temp* values. The *Ave Temp* and *New DD Reading* will automatically be calculated.

8. Select **Process**.

Undo Degree Day Input

1. Navigate to *Master Menu / Supervisor Menu / Processes / Undo DD Updates*.
2. On the *Undo Degree Day Input* window, enter the *Division* for the Degree Day entry being undone or press **F5** to select from the list.
3. In the *DD Region Code* field, enter the region for the Degree Day update being undone.
4. The *Last Reading*, *# Daily Use Days*, *Next-to-last Read Date*, and *Daily Use Last Updated* will display for review.
5. Select **Process**.
6. Close the *Undo Degree Day Input* window and choose **Previous Menu**.