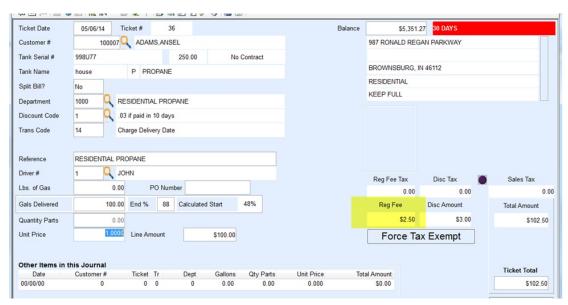# Applying Regulatory Fees

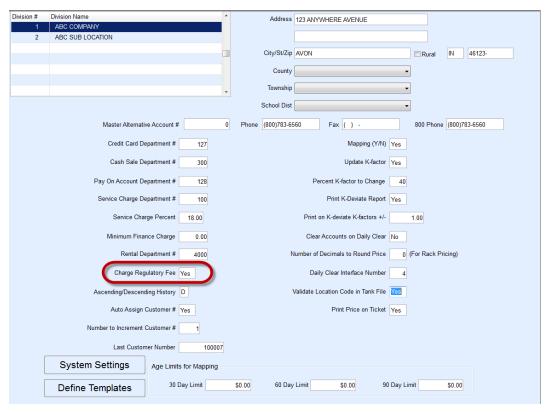Last Modified on 10/10/2022 2:57 pm EDT

Customer tanks will be assessed a regulatory fee (if a Regulatory Code is attached in the *Tank Info* screen) each time a gallon delivery is applied to the account. Below is an example of how the fee will appear in the *Sales Posting* screen and Posting Journal:

To apply Regulatory Fees to tank product deliveries, first set up the Division file to charge the fee. Following the Division setup, create a Department and Regulatory Code/Fee.

1. Go to *Main Menu / Supervisor / Division Setup*.
2. Press **Ctrl+M** to modify and enter *Yes* in the *Charge Regulatory Fee* field.

Division #	Division Name
1	ABC COMPANY
2	ABC SUB LOCATION

Address 123 ANYWHERE AVENUE

City/St/Zip AVON   ☐ Rural IN 46123-

County

Township

School Dist

Master Alternative Account # 0   Phone (800)783-6560   Fax ( ) -   800 Phone (800)783-6560

Credit Card Department # 127   Mapping (Y/N) Yes

Cash Sale Department # 300   Update K-factor Yes

Pay On Account Department # 128   Percent K-factor to Change 40

Service Charge Department # 100   Print K-Deviate Report Yes

Service Charge Percent 18.00   Print on K-deviate K-factors +/- 1.00

Minimum Finance Charge 0.00   Clear Accounts on Daily Clear No

Rental Department # 4000   Number of Decimals to Round Price 0 (For Rack Pricing)

Charge Regulatory Fee Yes   Daily Clear Interface Number 4

Ascending/Descending History D   Validate Location Code in Tank File Yes

Auto Assign Customer # Yes   Print Price on Ticket Yes

Number to Increment Customer # 1

Last Customer Number 100007

System Settings

Define Templates

Age Limits for Mapping

30 Day Limit $0.00   60 Day Limit $0.00   90 Day Limit $0.00

3. Press **Ctrl+Q** to save.