

Tank / Meter Manufacturers Tables

Last Modified on 11/02/2023 2:13 pm EDT

Table Setup

Prior to adding Tank and Meter Inventory items, the Tank/Meter Manufacturers tables must first be set up.



Type	Manufacturer Number	Manufacturer Name
M	1	American
M	2	Equimeter
M	3	SINGER
M	4	Liquid Meter Group Meter
M	5	Robert Shaw
T	1	American
T	2	Trinity
T	3	Quality STEEL CORP.
T	4	Chemitrol
T	5	N. Texas
T	6	Perfection
T	7	Master
T	8	Quality
T	9	Delta
T	10	McNamar
T	11	Butler
T	12	Atlas
T	13	BS&B
T	14	Beaird
T	15	Riverside
T	16	BUTANE EQUIPMENT CO

1. From the Main Menu in Energy Force, select the **Tank and Meter Inventory Menu**.
2. Choose **Tank/Meter Manufacturers**.
3. Enter the *Type* (T - Tank, M - Meter) and press **Tab**.
4. Enter the *Manufacturer Number Id*. This number must be unique and can consist of up to four characters.
5. Enter the *Manufacturer Name*.
6. To insert another line, press the **Down Arrow** key on the keyboard or press **F4**. Select **Save** once all manufacturers have been added.

Tank/Meter Inventory Screen

Once the manufacturers have been set up, Tanks, Meters, and Cylinders can be added into the inventory.

The screenshot displays the Energy Service software interface. At the top, there is a menu bar with 'File', 'Edit', 'Options', 'Master Menu', 'Energy Service', and 'Help'. Below the menu bar, there are several search and filter fields: '1. Type (All, Meters, Tanks)' set to 'All', '2. Status (Everything, In, Out, Sold, Not in Svc, At Cust, Destroyed, Lost/Stolen)' set to 'Everything', '3. Division (blank for all)' set to '0', and '4. Location (blank for all)' set to '0'. A '5. Refresh Inventory' button is also present. The main area is a table with columns: '6. Type', '7. Div', '8. Tank Type', 'Description', '8. Serial Number', '9. Tank Capacity', and 'Inventory Status'. The table lists various propane tanks with their respective serial numbers and capacities. A red asterisk (*) next to a tank's capacity indicates it is an underground tank. On the right side, there are buttons for 'Save', 'Save and enter another', 'User Defined', 'View History', and 'Enter Repairs'. Below the table, there are two sections for 'Additional Info'. The left section includes fields for '15. Division Number', '16. Purchase Date', '17. Purchase Amount', '18. Manufactured By', and '19. Manufactured Date'. The right section includes fields for '20. Location Number', '21. Year tank Painted', '22. Type of Paint', '23. Est Gals in Tank', and '24. Tank Underground?'.

6. Type	7. Div	8. Tank Type	Description	8. Serial Number	9. Tank Capacity	Inventory Status
Tank	1	P	PROPANE	02615	120.00	11 Out
Tank	1	P	PROPANE	02765	120.00	Out
Tank	1	P	PROPANE	02773	500.00	Out
Tank	1	P	PROPANE	02782	500.00	Out
Tank	1	P	PROPANE	03988	1000.00	Sold
Tank	1	P	PROPANE	03992	1000.00	Out
Tank	1	P	PROPANE	04605	250.00	Out
Tank	1	P	PROPANE	04606	250.00	Out
Tank	1	P	PROPANE	052561	1000.00	Out
Tank	1	P	PROPANE	060619	500.00	In
Tank	1	P	PROPANE	060620	500.00	Out
Tank	1	P	PROPANE	06326	500.00	Out
Tank	1	P	PROPANE	06334	500.00	Out
Tank	1	P	PROPANE	066400	500.00	Out
Tank	1	P	PROPANE	066679	1000.00	Out
Tank	1	P	PROPANE	068259-NO	1000.00	Out
Tank	1	P	PROPANE	068489	1000.00	Out
Tank	1	P	PROPANE	068758	500.00	Out
Tank	106	P	PROPANE	07040	250.00	Out
Tank	1	P	PROPANE	07225	250.00	Out
Tank	1	P	PROPANE	077904	500.00	Out

1. **Type** – Search by *All types, Meters, or Tanks*.
2. **Status** – Search by *Everything, In, Out, Sold, Not in Service, At Customer, Destroyed, or Lost/Stolen*.
3. **Division** – Search by specific *Division* number or leave as 0 to view all.
4. **Location** – Search by specific *Location* number or leave as 0 to view all.
5. **Refresh Inventory** – Once *Search* types have been selected, choose **Refresh Inventory** to view.
6. **Type** – The *Type* is either *Tank* or *Meter*.
7. **Tank Type Description** – The *Description* will be *Propane, Dyed Diesel, Cylinder, Meter, etc*.
8. **Serial Number** – The serial number is listed.
9. **Tank Capacity** – The tank capacity is displayed.
10. * – This symbol indicates an underground tank.
11. **Inventory Status** – *I* indicates *In*, *O* indicates *Out*, *N* indicates *Not in Service*, *L* indicates *Lost/Stolen*, *S* indicates *Sold*, and *D* indicates *Destroyed*.
12. **User Defined** – This is only used if EF Plus has been purchased.
13. **View History** – Select this button to see a history of the tank throughout its life in Energy Force.
14. **Enter Repairs** – If a tank is set for repairs, make a note in the field to indicate what has transpired.
15. **Division Number** – This is the *Division* number assigned to the tank.
16. **Purchase Date** – This is the date of purchase.
17. **Purchase Amount** – The purchase amount can be entered.
18. **Manufactured By** – The manufacturer can be listed.
19. **Manufactured Date** – Enter the date of manufacture.
20. **Location Number** – This is the location assigned to the tank.

21. **Year tank Painted** – This is the year the tank was last painted.
22. **Type of Paint** – Insert the type/color of paint.
23. **Est Gals in Tank** – This is the estimated gallons in the tank at the time of purchase or at the time it was picked up from a customer.
24. **Tank Underground?** – Check this option if the tank is an underground tank.

Type	Div	Tank Type	Description	Serial Number	Tank Capacity	Inventory Status
Tank	1	P	PROPANE	02615	120.00	Out
Tank	1	P	PROPANE	02765	120.00	Out
Tank	1	P	PROPANE	02773	500.00	Out
Tank	1	P	PROPANE	02782	500.00	Out
Tank	1	P	PROPANE	03988	1000.00	Sold
Tank	1	P	PROPANE	03992	1000.00	Out
Tank	1	P	PROPANE	04605	250.00	Out
Tank	1	P	PROPANE	04606	250.00	Out
Tank	1	P	PROPANE	052561	1000.00	Out
Tank	1	P	PROPANE	060619	500.00	In
Tank	1	P	PROPANE	060620	500.00	Out
Tank	1	P	PROPANE	06326	500.00	Out
Tank	1	P	PROPANE	06334	500.00	Out
Tank	1	P	PROPANE	066400	500.00	Out
Tank	1	P	PROPANE	066679	1000.00	Out
Tank	1	P	PROPANE	068259-NO	1000.00	Out
Tank	1	P	PROPANE	068489	1000.00	Out
Tank	1	P	PROPANE	068758	500.00	Out
Tank	106	P	PROPANE	07040	250.00	Out
Tank	1	P	PROPANE	07225	250.00	Out
Tank	1	P	PROPANE	077904	500.00	Out

Additional Info	Division Number	00/00/00	Purchase Date	00/00/00	Purchase Amount	\$0.00	Manufactured By		Manufactured Date	00/00/00
Additional Info	Location Number	50	Year tank Painted	2004	Type of Paint	WHITE	Est Gals in Tank	0.00	Tank Underground?	<input type="checkbox"/>

Change Tank/Meter Maintenance Setup

1. From the Main Menu, select **Tank and Meter Inventory Menu**.
2. Choose **Tank/Meter Maintenance**.
3. To enter a new tank or meter, press **CTRL+C**. To change a tank or meter, select the tank or meter to change, press **CTRL+M**, and then make any necessary changes.
4. In the *Type* field, enter *M* for *Meter* or *T* for *Tank*.
5. In the *Div* field, enter the Division number associated with the Tank.
6. In the *Tank Type* field, enter type of product for the Tank. (*P* for *Propane*, *DD* for *Dyed Diesel*, *F* for *Fuel*, *CY* for *Cylinder*)
7. In the *Serial Number* area, type a unit serial number for the tank or meter. If the serial number for a meter is not known, press **Tab** to assign a temporary meter serial number. An example of a temporary serial number would be *Tmp#Sep05-103052*. *Tmp#* indicates a temporary number, *Sep05* is the date the meter is received into inventory, and the *10352* is a system generated number.
8. If entering a tank, indicate the *Tank Capacity*.
9. If creating a new record, the *Inventory* status will automatically display *In* and cannot be changed.

10. If known, enter the purchase date of the unit in the *Purchase Date* field.
11. If known, enter the amount paid for the unit in the *Purchase Amount* field.
12. If entering a tank, enter the tank type for the unit in the *Tank Type* field. Alternatively, press **F5** or select the **Lookup** icon to choose the tank type from the list.
13. If entering a meter, enter the meter type for the unit in the *Meter Type* field. Alternatively, press **F5** or select the **Lookup** icon to choose from the list.
14. Enter the manufacturer number for the unit in the *Manufactured By* field. Alternatively press **F5** or select the **Lookup** icon to choose from the list.
15. In the *Manufactured Date* field, enter the manufacture date of the unit if known.
16. If entering a tank, enter the four-digit year the tank was painted in the *Year Tank Painted* field.
17. If entering a tank, enter a description of the type of paint used in the *Type of Paint* field.
18. If entering a tank enter the number of gallons in the tank when it was received in the *Est Gals in Tank* field.
19. If entering a tank, indicate if the tank is underground by selecting the *Tank Underground?* option. Underground tanks are marked with an * on the *Tank/Meter Maintenance* window.
20. Choose **Save (no more to enter)** to complete the entry or **Save and enter another** to enter additional tanks or meters.
21. Select **Exit** and then **Previous Menu**.